

Sodality Executive Board Meeting Minutes
April 2015

I. Opening

- A. Meeting was opened with a Hail Mary led by Ellen.
- B. Mary motioned for the approval of the minutes from the March meeting. Motioned seconded by Colleen.

II. Old Business

- A. The Morning of Recollection was success. Maria reflected on the speaker, St. Pat, who did a wonderful job leading the morning. Thanks to Poupee for planning.
- B. A quick review of the remaining calendar items of the year was conducted by Maria.

III. New Business

- A. Sodality Union Mass:
 - 1. It will be promoted in the Chantacleer.
 - 2. The day will begin at 9:00 a.m. with the Rosary, followed by the Jr. Sodality led May crowing in the Church, leading into Mass.
 - 3. May Crowning - The girls will sit in the first rows of the back section of the Church to give enough room for a proper procession without causing a jam with the Mass procession lining up in the Gathering Space. The girls will process with a hymn in the background. Guest will be sitting so they can see the girls and the statue. The portable steps used when children are lectors can be the steps for the May Queen to use to get high up enough to crown the statue. Joan W. and Kelley will continue to work out the final details, including crown to use, attire of the girls, and cut flowers for the May Court to place in a vase near the statue.
 - 4. Gail is leading the preparation of the Rosary.
 - 5. Russ has arranged for Stephanie Conticchio and Chuck Hoag to sing. Ellen is working to finalize the paperwork the Union requests for the Mass. That will confirm the readings, and music for the Mass. Mary and Anne will serve as lectors.
 - 6. Anne brought examples of the favors to show. They are pens attached to fake flowers. Together in a clear vase they make a great centerpiece arrangement. A brief discussion followed of how to include a sign promoting the plant sale.
 - 7. Liz will send the volunteer sign up for help as ushers/greeters and help in food service. There will be a check-in table for volunteers.
 - 8. Anne will be coordinating the many checks needed for services on the day of the event. This will also include cash for singers and janitors. Fr. Giese asked all the parish organizations to be mindful of limiting expectations of weekend work from the maintenance staff, and the few exceptions of weekend work should be compensated.
- B. Jr. Sodality Essay Contest – The scheduling and packet preparation will be done by Kelley. The board brainstormed then finalized a question for the contest.
- C. Anniversary Brunch – RSVPs are being taken through the 21st. As of now there are 6 couples for the brunch and 7 for Mass. Unit members have been generous in offering to help.

D. Blood Drive – Maureen W. is organizing this important community event again. Please encourage your unit members to sign up. It will be on April 26th in Caufield Hall from 8 a.m. to 1:30 p.m. People are needed to sign up in advance. Mary will add a link to the website about signing up on the Red Cross website. Maria will see about other channels for communication with the Parish as well.

E. Plant Sale – May 1st – 3rd between the Church and the School. The Signupgenis.com has been sent. Unit chairs are asked to forward it to their membership. Signs are up in outside of and in the back of the Church. Fliers are going out through school as well. Maria offered to help but some at Maplewood. Plant pick-up on the 30th is set; and 25% of the volunteer slots are already filled. Tents are being provided by the boy scouts. The table layout has been sent to Deacon Mays. Colleen has asked people to donate any flats they have so buyers can carry their plants home. Some people are already soliciting from stores, but Colleen will also take donations of lightly used trays people have in their home. She can store them at her place leading up to the sale. Mary will add information about the plant sale to the website.

F. Tithe to the Church – Everyone agreed that this should be on the May agenda so the official vote can be taken. The proposal will be to tithe based on the account balance at the end of June which is the end of the fiscal year.

G. Succession planning – Maria was please to announce that the slate of the new board is set with volunteers for the two open positions. Liz Strand agreed to the position of co-president and Helen Bollwerk agreed to be the Secretary. The incumbents in the other board positions will continue with their terms for the next year. Maria and Liz both will provide a job description that explains in greater detail not just the responsibility of the position but the duties and practices that their current position manages. The other executive board members are asked to confirm that they are making edits to their job descriptions as needed.

H. May General Meeting – A number of units have stepped up to share the responsibility for hosting the reception after the mass. Elizabeth Ann Seton Unit will handle beverages, St. Monica Unit will provide Cheese and Crackers and fruit, St. Gianna will bring desserts. Maria has not been able to confirm the Irish Dances, so she will reach out to Victoria G. next. Ellen will send Molly and Mary information for inclusion on the web and in the bulletin. The Chantacleer will also be promoting it.

IV. Reports

A. Prefect – Poupee was unable to attend.

B. Treasure – Anne provided an updated balance sheet for inclusion in the records.

C. Units:

1. Jr. Sodality – Kelley asked about planning for the Parish May crowning. Poupee is responsible for setting up the table with the Mary statue and providing the medals. Two to three girls will be needed to hand out the medals and bring up the gifts. The May Crowning procession is part of the exit procession. The girls will arrive early to practice.

2. Christ Child – Held their last meeting on March 19 at the home of Maureen P. They decided to meet with Centro Tepeyac to review the units support and the organization's

needs. Gail shared information on the planning of the May Union meeting. The unit sent a 3 person representative team to the April 11 Union meeting at St. Luke's in DC. They were given very nice handouts on "Prayer, Fasting and Mercy" and Lectio Divina by Fr. Briese. The Union reported on the success of the raffle where more than 10,000 tickets were sold. The proceeds benefit the Cardinal Hickey Scholarship Fund. The Sodality Union bank balance is \$9,427. Marcy P. announced the next Union meeting would be at St. Jane's and warmly invited all Sodalists to attend. She provided verbal directions to our Parish. Ann O'Connell passed away on April 11 and her Funeral Mass was on April 15. It was well attended by Sodalists. Sue T. has asked to be remembered in everyone's prayers. Their next meeting is April 16 at Maplewood.

3. John Neumann – At their last meeting they collected for the Art program at Grovesnor Nursing and Rehabilitation Center. It is run by a woman who has been providing for all of the modest art supplies herself, and the unit was pleased to support a simple need right in our parish which can add in the ministry to the sick. The focus of the meeting was planning for the shared responsibilities for next year.

4. Regina Coeli – Next meeting is next week with a home Mass celebrated by Fr. Mark and for the unit and their spouses. They will conduct a short business meeting while their husbands socialize after mass.

5. St. Monica – They are preparing their roster to send to Patty. The unit is looking forward to helping at the plant sale, and the members are trying to coordinate their volunteer times.

6. St. Gianna - Four members went to the Mary Art Exhibit together and enjoyed lunch together following the exhibit. They meet again in a week.

7. Elizabeth Seton – Met this past Sunday to prepare for the Anniversary Brunch and discussed one chapter of their on-going book reading.

8. Associates – They are being kept updated on all of the pending events.

V. Closing

The meeting was closed with a prayer led by Joan W.