



ST. JANE FRANCES DE CHANTAL PARISH & SCHOOL

ANNUAL REPORT FOR THE FISCAL YEAR (JULY 1, 2018 – JUNE 30, 2019)

Dear St. Jane Frances de Chantal Parishioners,

Since I last wrote this yearly message, a number of significant events have taken place here at St. Jane de Chantal Parish. One of the highlights from this past year would have to be the visit of Archbishop Gregory in July. We were one of the first parishes for Washington's new archbishop to visit, and he was greeted by enthusiastic parishioners, members of the parish council, parish staff, and school administration. The archbishop celebrated two Masses, for which the choir and the contemporary ensemble provided wonderful music.

In the past year we also welcomed Jeff Porter as Director of Liturgy and Music, Eddie Beccles as facilities manager, Jeofrey Belen as parish financial manager, Mark Diamond as Director of Faith Formation, and Fr. Chip Luckett as the new Parochial Vicar.

And during the last year, the "Forever DeChantal" campaign's first phase was launched. The campaign will add a significant improvement to the athletic capabilities of our 2X Blue Ribbon school, enhance our church's worship space, and modernize our parish social hall. We have already received quite a number of contributions toward these projects, which are reflected in our financial report. Contributions to the campaign are dedicated solely for those projects alone, and are not subject to the archdiocesan assessment.

Soon, the campaign will be introduced to the parish as a whole, and I look forward to sharing this exciting vision for the future of our parish that will keep it Forever DeChantal.

Gratefully yours,
Fr. Samuel Giese, Pastor

ST. JANE FRANCES DE CHANTAL PARISH CENSUS		
	2017-2018	2017-2018
REGISTERED PARISHIONERS/FAMILIES	4599/1800	4688/1787
BAPTISMS	44	46
FIRST COMMUNIONS	60	72
CONFIRMATIONS	89	84
MATRIMONY	15	7
ANNOINTINGS OF THE SICK (INCLUDES SUBURBAN HOSPITAL)	895	835
FUNERALS	26	29

St. Jane de Chantal School
WINTER OPEN HOUSE
for prospective families
Monday, January 27, 2020
9:00—11:00 am

Visit www.dechantal.org for more information.



PASTORAL COUNCIL

THE PASTORAL COUNCIL ADVISES AND ASSISTS THE PASTOR IN ACHIEVING THE GOALS OF THE PARISH. THIS INCLUDES: ASSISTING IN SOCIAL JUSTICE INITIATIVES; ENHANCING THE COMMUNICATION OF PARISH ACTIVITIES AND NEEDS THROUGH A VARIETY OF OUTLETS; PLANNING FOR UPCOMING PARISH CELEBRATIONS; AND, DEVELOPING OUR EVANGELIZATION PROGRAMS.

SENSE OF COMMUNITY

7 SUNDAY DONUT SOCIALS & FAREWELL RECEPTIONS FOR FR. BURNEY & SALLY DANIEL

18 MEN ATTENDED AN ALL-DAY RETREAT

PRAY FOR THE END TO ABORTION

WITNESS TO LIFE MASS WITH ROSARY PROCESSION TO LATE-TERM ABORTION CLINIC ON OLD GEORGETOWN ROAD; BETHESDA "MARCH FOR LIFE" ON JANUARY 19

TIME & TALENT FAIR

OVER 68 NEW VOLUNTEERS SIGNED UP FOR PARISH MINISTRIES & COMMUNITY ENGAGEMENT

OUTREACH

WELCOME NEW & CURRENT PARISHIONERS TO DETERMINE HOW WE AS A PARISH CAN HELP THEM

THE PASTORAL COUNCIL CONSISTS OF 15 ELECTED MEMBERS, MEMBERS OF THE PARISH STAFF, AND REPRESENTATIVES OF THE SODALITY, FINANCE COUNCIL, HOME AND SCHOOL ASSOCIATION, SCHOOL BOARD, AND CYO:

Rev. Samuel C. Giese (Pastor), Carol Ramirez (Chair), Paul Eder (Vice-Chair), Skip Mahon (Secretary), Rev. Chip Luckett (Parochial Vicar), Elizabeth Hamilton (Principal), Mark Diamond (Director, Faith Formation), Jeffrey Porter (Director, Liturgy & Music), Elizabeth Amy, Steve Boehm, Helen Bollwerk, Susana Cerritelli, Tony Dean, Michelle Flynn, James Hoffman, Joseph Malone, Maureen Morris, Anne Strand, Christy Scango, Kathleen Smith, Christina Halstead Streets, Eve Marie Szczepanski, Carla van Beek Wagner, Kim Williamson, Peter Williamson.

MEMBERS

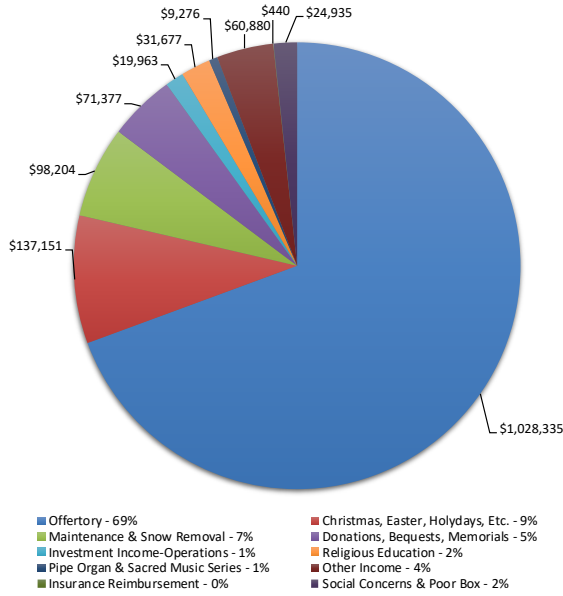
350 VOLUNTEERS ATTENDED THE VOLUNTEER APPRECIATION DINNER, COMPLETE WITH DANCING & KARAOKE MACHINE

ENVIRONMENTAL STEWARDSHIP

PAPER SHREDDING EVENT & LIGHTBULB EXCHANGE

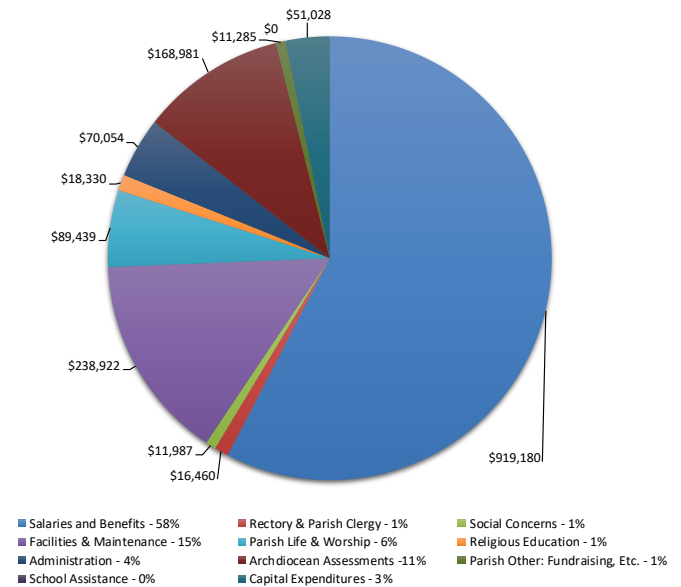
Financial Highlights for St. Jane Frances de Chantal Parish

PARISH OPERATING INCOME









The parish expenses include the very important salaries and benefits for our employees and clergy, as well as the parish payment of the employer part of Social Security (FICA). This category is 58% of our expenses. Facilities and maintenance of our parish grounds and buildings is 15%. This category covers repairs/parts replacements, insurance, utilities, etc. The church is now 18 years old since it was renovated. Some of the other expenses include *The Catholic Standard* assessment, bank fees, copier maintenance, landscaping, Montgomery County fees, and many others.

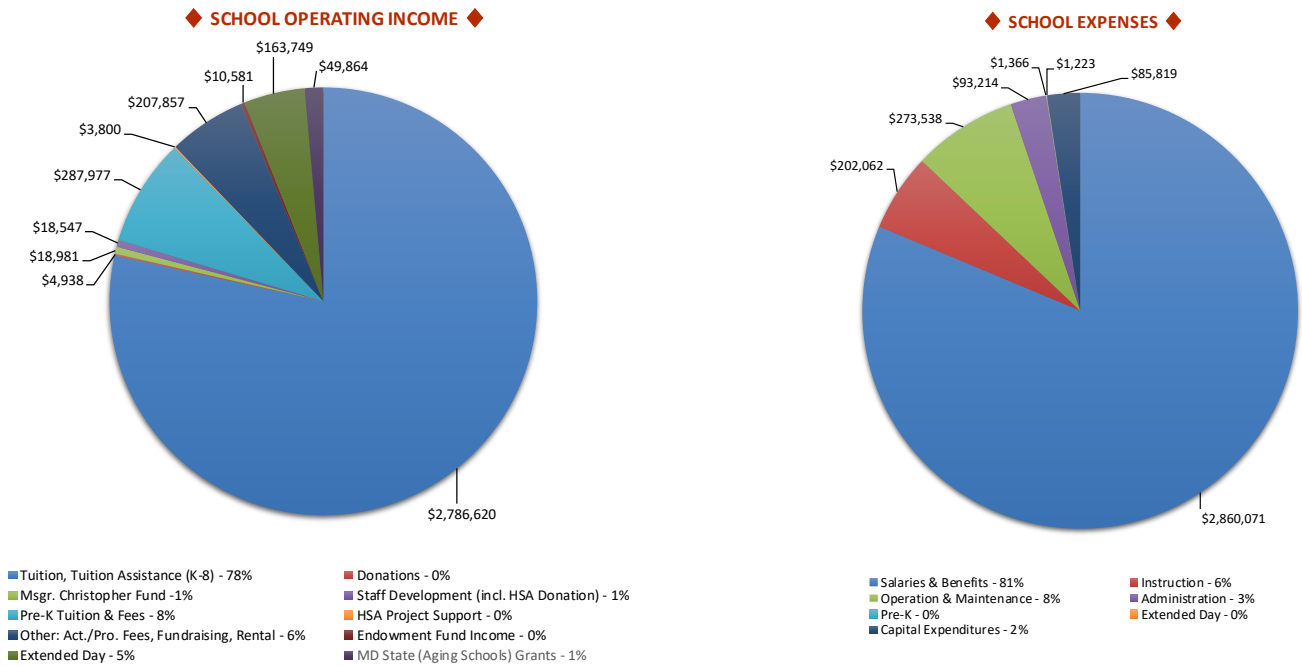
PARISH EXPENSES



The major income categories that provide the funds for the parish expenses are 1) offertory, 2) Christmas, Easter, collections at holydays, 3) maintenance and snow removal. The gains in our investments remain in the parish investment accounts as they fluctuate with the changes in the stock market. We have a balanced investment to include bonds. It is important to maintain the income plan needed to cover our parish expenses.

CONTINUING SAFETY PROGRAMS IN OUR PLACE OF WORSHIP & AROUND OUR CAMPUS

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1 ASSESSMENTS
 1. In-House Baseline Security Assessment performed in 2017 with annual update in 2018.
 2. The 2019 in-house update is in progress.
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2 PLANS & COORDINATION
 1. An All-Hazards Emergency Operations plan is being drafted for the entire campus.
- 
3 EQUIPMENT & FACILITIES
 1. The Ushers were provided a new general first aid kit for quick access and response to minor injuries.
 2. The AED cabinet in the church was upgraded to include enhanced diagnostic equipment, and non-prescription oxygen canisters.
 3. An Advanced Trauma Kit was purchased and is staged in the Church for use by trained parishioners in advance of 911 response to an emergency.
 4. New traffic safety devices (flags, vests, stop/slow signs) were purchased and placed in the church for use in directing traffic and congregants during an emergency.
- 
4 GROUNDS
 1. Improved exterior lighting in parking lots.
- 
5 TRAINING
 1. Conducted 8 sessions of All-Hazards Emergency Preparedness training and information seminars for clergy, ushers, various ministries, and congregation.
 2. Signed up 28 parish members with advanced medical, law enforcement, fire/emergency medical service, and military training to assist clergy and congregants should an emergency occur during Mass. All received briefings on newly acquired advanced medical and general safety equipment and capabilities maintained in the Church.
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6 FUNDING
 1. Church outlays for improved safety and medical equipment were ~\$1,100 for 2018.
 2. Private donations and in-kind equipment contributions for safety equipment were ~\$2,800 for the same period.
 3. Federal and State grants will be pursued as future funding opportunities arise.



The St. Jane de Chantal **School Board** meets four times during the school year. Two subcommittees—budget and marketing—assist the Pastor and the Principal. The budget committee works extensively in January with the Parish Accountant and Parish Finance Council Chair in reviewing and preparing the school budget for the upcoming year. The budget committee then presents the budget to the Board, which then votes to recommend the budget to the Pastor. Some of the expenses covered by the budget include: field trips (\$81,164), computer supplies/expenses (\$48,905), school electricity (\$17,094), insurance (\$26,546), telephone (\$10,545), water (\$7,526), and many other expenses. The marketing committee seeks opportunities to promote St. Jane De Chantal School both internally to our school and parish families, and externally to the larger community. *Submitted by Maureen Morris and Anne Strand.*

CONTINUING SAFETY PROGRAMS IN OUR SCHOOL & FOR OUR CHILDREN

- County Police provided a physical security vulnerability assessment in 2017.
 - An in-house assessment and update is in progress.
- A written plan is on file with ADW Office of Schools, and a copy has been provided to County Police.
 - The required Annual review and update is in progress.
- Window frosting was installed on select exterior doors to prevent unwarranted visual access.
 - New web-based closed circuit security video television and recording systems were installed in 2018.
 - Modifications to the School primary exterior entryway, as well as interior and exterior door locks, and vehicle barriers are under review.
- Improved exterior lighting in/around school.
 - Bush trimming and other landscaping improvements were made to allow better line of sight in/around buildings.
- The school and Home School Association sponsored multiple training events for teachers, volunteers, students, and parents for "Active-Shooter" Response.
 - All teachers, volunteers, and students participated in ADW required emergency drills and exercises, including Active-Shooter Response, during the school year of 2019-2020. Additional training and exercises will be conducted when school resumes this September.
- Home School Association raised \$5,050 for school safety and security improvements.
 - A 2018 Maryland grant provided \$29,000 in funding for school safety and security improvements.
 - Additional state grants will be pursued as future funding opportunities arise.

Parish Life: Liturgy & Music

The Chorister's Prayer, attributed to both Sir Sydney Nicholson, and to Cosmo Lang, Archbishop of Canterbury (1928-1942) is prayed by choirs all over the world, including the Choir at St. Jane. It says: "Bless, O Lord, us Thy servants who minister in Thy temple. Grant that what we sing with our lips we may believe in our hearts, and what we believe in our hearts we may show forth in our lives. Through Jesus Christ our Lord. Amen."

The exhortation to demonstrate through our actions that we believe the creed we profess is particularly appropriate for people who are engaged in ministry, whether it be musician or lector, altar server, Eucharistic minister, usher, or sacristan.

Liturgy is the work of the people and we do that work to manifest the love of God through Jesus Christ. The Church lives on and survives by the willingness of its members to serve in the functions necessary for vibrant celebrations of the Word and the Eucharist. We are very fortunate here at St. Jane de Chantal to have many volunteers who fill these various ministry needs; yet, for many reasons we will always need others to come forward. As we share in the experience of the greatest act of Thanksgiving, the Eucharist, let us not forget that we must each share in the work. God is calling you to show forth in your life what you believe, so that others may believe. *Submitted by Jeffrey Porter.*

STEWARDSHIP OF TREASURE	\$1,030 5760 VOTIVE CANDLES	\$12,508 2018 INCOME FOR PIPE ORGAN MAINTENANCE & FRIENDS OF MUSIC	VOLUNTEER EFFORTS	3 MUSIC ENSEMBLES	833 MASSES (DAILY & 5 WEEKEND)	20 USHERS	15 CANTORS
	\$1,480 102,000 HOSTS	\$1,289 204 BOTTLES OF WINE		68 MUSIC MINISTERS	110 EXTRAORDINARY MINISTERS OF HOLY COMMUNION	134 ALTAR SERVERS	8 COMMUNITY OUTREACH CONCERTS
	\$3,015 2018 MUSIC EXPENSES: SHEET MUSIC COPYRIGHT FEES SUPPLIES	\$215 ADULT CHOIR OPENING BANK BAL		\$215 CLOSING BANK BAL	2 MUSIC LIBRARIANS	40 LECTORS	6 ALTAR GUILD MEMBERS EACH SPEND AN AVERAGE 3 HOURS A WEEK WASHING LINENS, WATERING FLOWERS, CHANGING CANDLES, POLISHING BRASS, ETC.

Religious Education

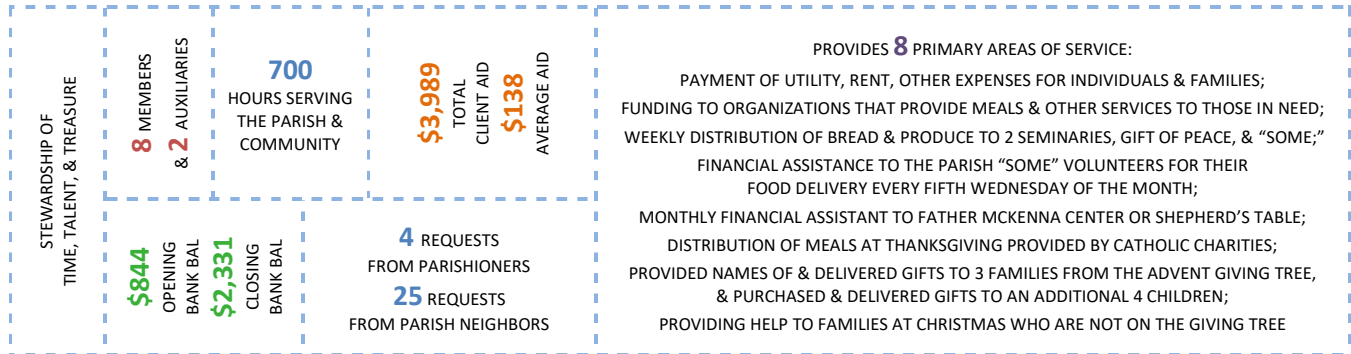
St. Jane's Religious Education serves the needs of the religious instruction of children as well as adults. We have regular weekly religious education classes for children pre-K through grade 12, RCIA, bible study, parent book groups, and parent sessions. Children are led into a deeper relationship with Jesus as they learn about their faith through the weekly religious instructions, being formed in the sacraments, scripture, morality, prayer, and Christian living. They learn under the guidance of dedicated volunteers who love to share their faith. Youth Ministry serves

the needs of our high school youth to socialize, complete service hours, and grow in their faith. The students are given valuable lessons to help them grow into young adults. Volunteers make up the vast majority of our help in religious education, and they are a valuable asset to our parish. Volunteers not only teach religious instruction, they also help in the office, coordinate socials, and monitor doors. If you know a volunteer in religious education, thank them for their generosity in serving our parish. *Submitted by Sally Daniel and Mark Diamond.*

STEWARDSHIP OF TREASURE	\$38,710 2018 INCOME	\$23,873 2018 NON-PAYROLL EXPENSE	STEWARDSHIP OF TIME & TALENT	80 REL. ED. JR. HIGH STUDENTS	7 VOLUNTEERS SERVING JUNIOR HIGH	12 HIGH SCHOOL YOUTH MINISTRY STUDENTS	3 VOLUNTEERS SERVING HIGH SCHOOL YOUTH MINISTRY
	\$31,677 2019 INCOME	\$18,330 2019 NON-PAYROLL EXPENSES		152 FAMILIES	3 ADULT & 7 STUDENT VOLUNTEERS SERVING REL. ED. PRE-K		20 REL. ED. PRE-K STUDENTS AGES 3 & 4 (FOOT)
	\$27,320 2020 INCOME BUDGET	\$26,638 2020 NON-PAYROLL BUDGET		400 PARTICIPANTS IN ADULT EDUCATION INCLUDING BIBLE STUDY CHURCH HISTORY COURSES SACRAMENTAL PARENT MEETINGS	222 REL. ED. STUDENTS IN GRADES K-8	24 TEACHERS & AIDES SERVING REL. ED. GRADES K-8	

In the spirit of St. Martin, who tore his military cloak in half to share with a beggar, St. Martin's Cloak provides financial and other assistance to those in need, particularly those in our parish. Financial assistance is completely confidential, and is funded through monthly Poor Box and Faith Direct collections, and other donations. The organization works with Catholic

Charities of the Archdiocese of Washington. They continue the Bread Run, in memory of their past President, Bob Flynn, which distributes bread and other food products to two seminaries, plus Mother Teresa's Missionaries of Charity, and So Others Might Eat (SOME). They have recently added paper products donations to the Missionaries of Charity. *Submitted by Paul Eder.*



Sodality

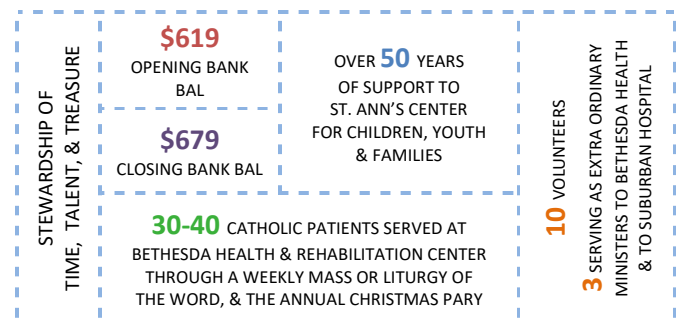
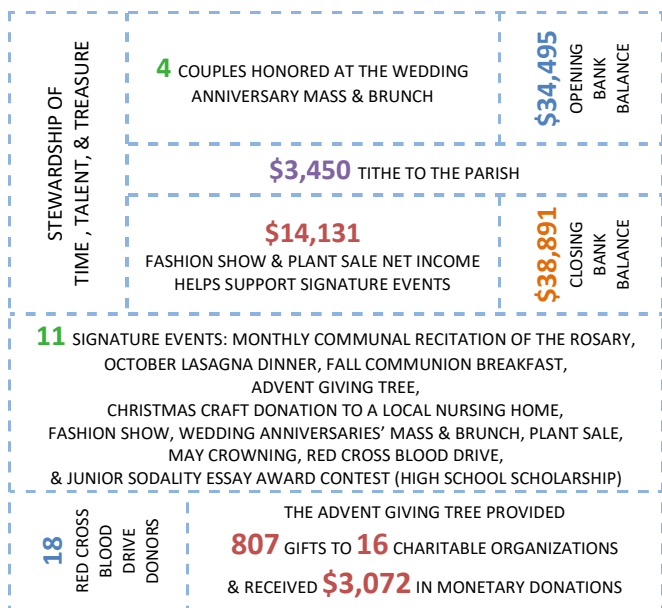
As the oldest organization in St. Jane Frances de Chantal Parish, the Sodality Guild has dedicated itself for 68 years to its twin missions of fostering devotion to the Blessed Mother and serving the parish and surrounding community through charitable and spiritual works. Sodality consists of 176 women organized into six units and a large group of Associate members, as well as an active group of 6th, 7th, and 8th grade girls of the Junior Sodality. The six units also undertake spiritual and charitable endeavors, such as providing support for the UMD Catholic Student Center, the DC Diaper Bank, the religious education program at the Shrine of the Sacred Heart, the Fisher Houses at the Walter Reed National Military Medical Center, and the Bethesda Cares homeless outreach program. This year, the Sodality Associates funded the purchase of red dalmatic vestments for the parish's deacons. *Submitted by Helen Bollwerk.*

Ladies of Charity

In 2018-2019, the ten Ladies of Charity members of St. Jane de Chantal Parish volunteered many hours of service to the parish and the community. They meet four times a year and welcome new members.

This small, dedicated group of Ladies of Charity members continued their priority mission of visiting and supporting the Catholic patients and residents of Bethesda Health and Rehabilitation Center through assisting with the celebration of Mass and the Liturgy of the Word, and through room visits. The Ladies of Charity also host the yearly Christmas Party for the residents at the rehabilitation center.

As part of the archdiocesan Ladies of Charity, they continue to support St. Ann's Center for Children, Youth, and Families, founded by the Daughters of Charity. They also participate in the yearly archdiocesan LOC May Crowning and St. Louise de Marillac Luncheon held at St. Ann's Center, as well as the annual National LOC Assembly. *Submitted by Maryann Rooney.*



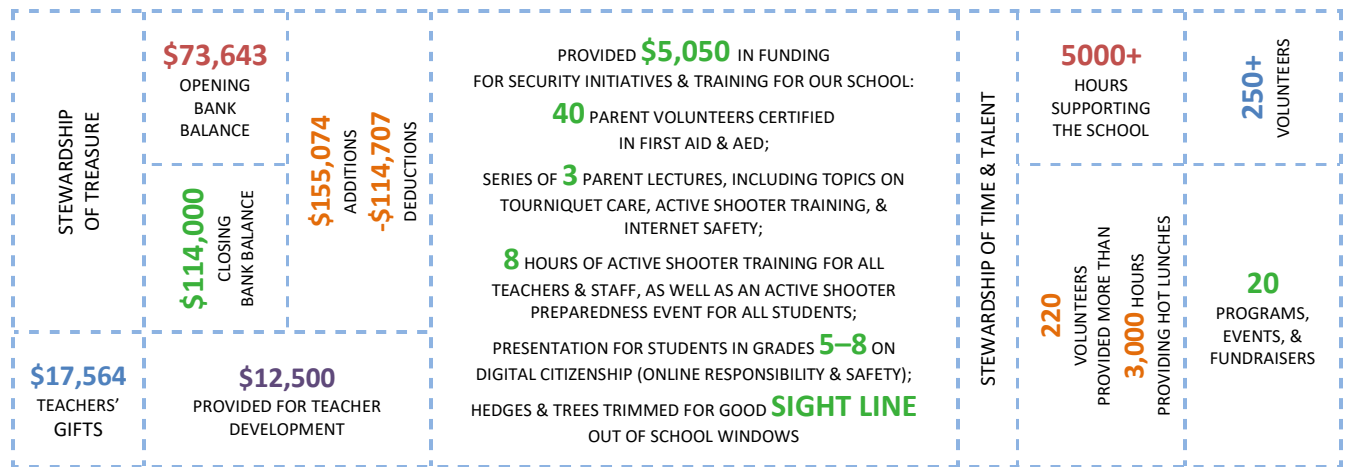
There are numerous other civic and neighborhood ministries for which many of our parishioners provide countless volunteer hours of service. The three organizations highlighted on this page are those which have bank accounts associated with our parish.

Home & School Association

One of the foundations of St. Jane de Chantal School's organizational structure is the Home and School Association (HSA). The HSA assists the school's administration with achieving its objectives, and supporting the mission of the school primarily through fundraising efforts. Under the guidance of an Executive Board, the HSA directs and coordinates parental support through activities, social functions, and fundraisers; welcomes and integrates new parents into the St. Jane de Chantal community; and provides forums for parent education. The HSA raises money through fundraisers such as the bi-annual Gala, bi-annual De Chantal Dash, Christmas Bazaar, Corn Hole Tournament, and numerous other events. The funds raised through these events

aid the HSA in providing for the teachers' education fund, teachers' gifts, improvements to the school, and to offset the cost of some social events that bond the community.

This past year, the HSA focused on security within and for the school. Please view the chart below, which summarizes the security initiatives and training for our teachers, staff, students, and parents. In the 2019-2020 school year, the HSA plans to continue with educational safety lectures for parents, and ongoing security initiatives determined by the school staff. *Submitted by Tara Merola, Christy Streets, Christy Scango, Kathleen Smith, and Carla VanBeek Wagner.*



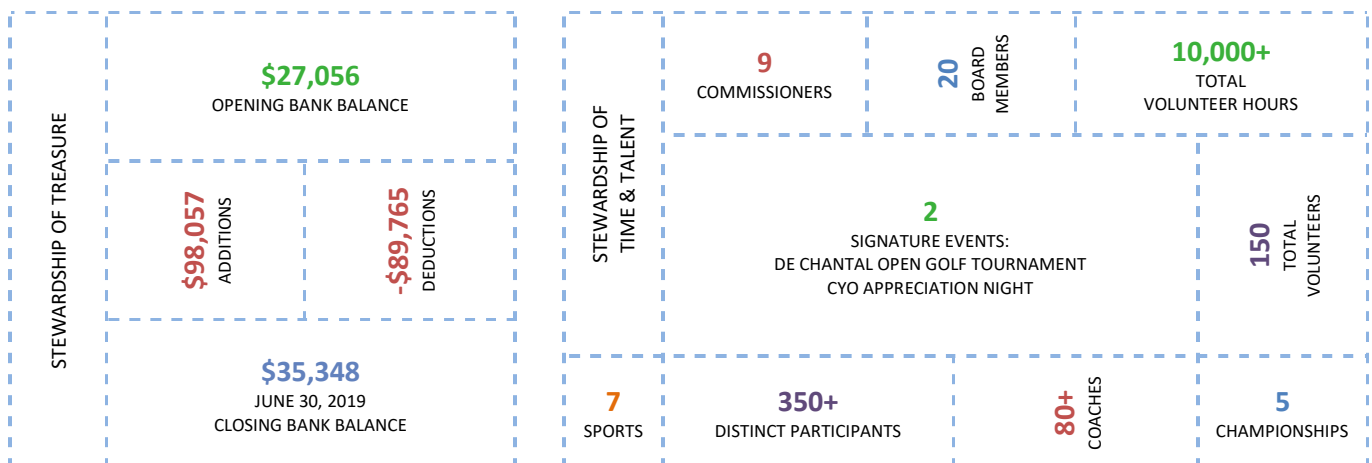
CYO

CYO sponsors athletic programs for all parish children (school and parish) from kindergarten through high school. The purpose of CYO athletics is to foster strong principles of teamwork and sportsmanship both on and off the field, all while developing physical talents, learning to play fairly and enthusiastically, and appreciating Christ's presence in their opponents.

Activities include: soccer, cross-country, basketball, softball, baseball, track, and volleyball.

Sources of income include: registration fees for sports teams and clinics, and the De Chantal golf tournament.

Expenses include: registration fees for sports teams paid to the Archdiocese of Washington CYO, field and court permits for our teams, equipment and uniforms, CYO Appreciation Night, and financial aid to the players/families requiring assistance with fees. *Submitted by James Hoffman.*



*St. Jane Frances de Chantal Parish & School
Fiscal Year Ending June 30, 2019*

	2018 Prior FY	2019 Current FY	2020 FY Budget
Parish Operating Income			
Offertory Collections	\$1,096,893	\$1,028,335	\$1,100,000
Donations, Bequests, & Memorials	\$68,494	\$71,377	\$77,000
Investment Income-Operations Use	\$20,272	\$19,963	\$17,617
St. Louis Parish & MOCO Board of Elections Donations	\$18,000	\$20,750	\$22,750
Religious Education	\$38,710	\$31,677	\$27,320
Christmas, Easter, Holydays, Etc.	\$244,434	\$162,086	\$202,760
Maintenance Collection (Monthly) & Snow Collection	\$105,660	\$98,204	\$106,662
Sacred Music Series & Other Income		\$49,846	\$10,160
Subtotal Parish Operating Income	\$1,592,463	\$1,482,238	\$1,564,269
Change in Market Value & Investments Income	\$86,358	\$73,177	\$0
Capital Campaign Donations		\$51,796	\$22,000
Total Parish Operating Income	\$1,678,821	\$1,607,211	\$1,586,269
Parish Expenses			
Salaries & Benefits	\$893,028	\$919,180	\$969,760
Parish Life & Worship	\$77,695	\$89,439	\$62,671
Rectory & Parish Clergy	\$17,331	\$16,460	\$14,506
Religious Education	\$23,873	\$18,330	\$26,638
Social Concerns	\$15,376	\$11,987	\$12,000
Administration & Other	\$72,513	\$70,054	\$69,132
Facilities & Maintenance	\$248,341	\$238,922	\$214,554
Archdiocese Assessments	\$178,905	\$168,981	\$179,799
Parish Other: Fundraising, Etc.	\$11,222	\$11,285	\$10,526
Parish Total Expenses	\$1,538,284	\$1,544,638	\$1,559,586
Net Parish Income	\$140,537	\$62,573	\$26,684
Other Uses of Funds			
Capital Improvements	\$9,089	\$51,028	\$3,850
Capital Campaign Expenses		\$29,464	\$22,000
Net Parish Income (Loss)	\$131,448	(\$17,919)	\$834
Collected & Remitted National Collections		\$46,769	
School Operating Income			
School Tuition (K-8), Tuition Assistance, Instructional Fees	\$2,524,843	\$2,885,303	\$2,957,395
Home & School Association Support	\$157,435	\$22,347	\$65,500
Msgr. Christopher Fund (Parish Collection)	\$16,310	\$18,981	\$18,000
Donations	\$20,710	\$4,938	\$7,000
Before/After School Care	\$150,412	\$163,749	\$147,000
Pre-K Tuition & Registration	\$235,260	\$287,977	\$270,000
Other Income: Special Program Fees	\$504,856	\$109,174	\$163,050
MD State (Aging Schools) Grants		\$49,864	
Subtotal School Operating Income	\$3,609,826	\$3,542,333	\$3,627,945
Endowment Fund-Value Income & Investment Income	\$67,386	\$53,498	\$0
Total School Income	\$3,677,212	\$3,595,831	\$3,627,945
School Expenses			
Salaries and benefits	\$2,830,322	\$2,860,071	\$2,963,947
Instruction	\$222,301	\$202,062	\$235,399
Facilities & Maintenance	\$317,257	\$273,538	\$332,501
Administration	\$102,340	\$93,214	\$110,301
Before/After Care & Pre-K (Non-payroll)	\$3,486	\$2,589	\$2,200
Total School Expenses	\$3,475,706	\$3,431,474	\$3,644,348
Net School Income (Loss)	\$201,506	\$164,357	(\$16,403)
Other Uses of Funds			
Capital Improvements	\$48,538	\$85,819	\$0
Net School Income (Loss)	\$152,968	\$78,538	(\$16,403)
School Endowment Fund Payment Potential	\$100,000		\$17,000

Among the responsibilities of assisting the pastor in his role of canonical representative of St. Jane de Chantal Parish, the Finance Council ensures that the parish/school budget is prepared, and that the required annual financial report is distributed to the parish community. Current members are: Margaret Anne Strand (Chair), Patty Bubars, Matt Chalfant, Benjamin Jolly, Maureen Morris, PhD., Kati M. Penney, Jerry Pitts, Steve Roth, and Carl Wilkerson.



ST. JANE FRANCES DE CHANTAL CHURCH
 9701 Old Georgetown Road
 Bethesda, Maryland 20814-1795
 Return Service Requested

Non-profit Organization
 U.S. POSTAGE
PAID
 SUBURBAN MD
 Permit Number 0066



St. Jane Frances de Chantal Parish & School Giving Opportunities

Msgr. Christopher Fund: Provides need-based scholarships to families in our school. During the 2018-2019 school year, the fund received \$18,981 to assist 27 families (37 students).

School Endowment Fund: Please remember the St. Jane de Chantal School Endowment Fund (CFC # 32653) if you participate in the **Combined Federal Campaign**.

Saint Martin’s Cloak: Provides financial and other assistance to parishioners and parish neighbors in need.

Poor Box: Is designated each week for a specific local charity.

Memorial and Tribute Gifts: Memorial and tribute gifts can be designated for the parish, school, the Msgr. Christopher Fund, the School Endowment Fund, and Saint Martin’s Cloak.

Gifts of Stock: Visit www.stjanedechantal.org/contribute/other-ways-to-give, for instructions on transferring shares of appreciated stock or mutual fund shares. Please notify the parish office in advance.

IRA Charitable Distribution

If you are age 70 ½ or older, you can transfer up to \$100,000 each year directly from your traditional IRA account to St. Jane Frances de Chantal Parish. This smarter way to give may satisfy a portion or all of your annual required minimum distribution (RMD) and serve as a qualified charitable distribution for your IRA, which can save you on taxes even if you do not itemize! Contact your plan custodian to complete the IRA transfer. For IRA charitable distribution checks, please make sure the check stub lists the “donor” name and the fund the distribution should benefit (e.g., offertory, donation, St. Martin’s Cloak, etc.).

6

WAYS TO GIVE

to St. Jane de Chantal Parish & School:

NON-CASH

STOCK TRANSFERS, DONOR-ADVISED FUNDS, & IRA CHARITABLE CONTRIBUTIONS;
CALL THE PARISH OFFICE TO DESIGNATE INTENTION

ENVELOPES

CALL THE PARISH OFFICE TO REQUEST ENVELOPES

ONLINE

VISIT FAITHDIRECT.NET TO MAKE A ONE-TIME GIFT

TEXT-TO-GIVE

TEXT \$ AMOUNT TO 301-485-5127

MAIL

9701 OLD GEORGETOWN RD
BETHESDA MD 20814-1795

RECURRING

THROUGH FAITHDIRECT.NET OR YOUR BANK’S BILL PAY